



Lake Mountain Resort

Ski Patrol Procedures #1

Ambulance Request Procedure

Establish Need

- Does the patient have emergency time critical injuries or serious medical conditions
- During initial assessment keep in mind that the injuries found may be not be time critical but are of a nature that makes ambulance transport necessary, e.g. unable to drive due to injuries or medication
- Try to find any transport alternative if possible or local medical help such as Dr Fraser to provide treatment and/or professional assessment
- Establish urgency and priority, keep recording vital signs to identify any trends
- Discuss with family, friends, guardians or group leader to gain approval/consent
- Inform Patrol Leader, Dispatch

Call 000

**Our Address: Lake Mountain Alpine Resort
1 Lake Mountain Road Marysville**

Information needed by the ambulance dispatch operator include

- Name, age and type of injury or condition including relevant vital signs
- Also useful are their address, history, current medications and any circumstances that may be relevant
- Call back number: **03 5957 7235**
- Discuss whether a time critical patient is best served by helicopter transport
- Road conditions e.g. if are chains required, state that a 4WD ambulance is required.

Inform Resort Management by phone (201) and ask if the ticket box can inform by radio (will use admin channel) when the ambulance has entered the resort.

Continue to record vital signs on the Accident Report Form (ARF). Discuss with the Patrol Leader or Director if Incident Investigation Forms need to be filled in.

Ensure that the parking/ access to the door is clear. Have a patroller help with crowd control and direction when the ambulance is reversing to the door.

Help the Ambulance Officers access the SPC, introduce them to the patient and discuss all relevant hand over information. The front side of the ARF (patient & 1st aid details) is to be photo copied and given to the Ambulance Officers.

Include the friends/family/leader in any discussion on where the patient is going and what they should do next.

Discuss loading patient method and assist with loading.

Swap any equipment items/bedding that goes with the patient, i.e. backboard/straps, pillows, blankets.

Finish outstanding paperwork, remake beds and restock supplies.